



2003  
annual report  
neami celebrating  
growth



Improving mental health & wellbeing in local communities

**It is with great pleasure that we commend to you our 16th Annual Report. This past year has seen exciting developments at Neami with our new vision confirming Neami's view for the future.**

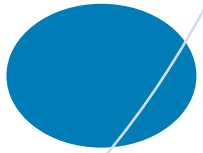
## Neami's Vision

*"Neami aspires to be a leading provider of community mental health rehabilitation and support services. We are committed to innovation and excellence in rehabilitation services including, housing and support, that equip people with a psychiatric disability to thrive in a changing and challenging world."*

In keeping with this vision Neami was successful in winning a tender to provide Housing and Support Services in New South Wales. Since January, Neami has established three services, South West Sydney (Liverpool), South East Sydney (Hurstville) and Illawarra (Wollongong). We now have three new offices and 18 Neami staff supporting consumers in New South Wales.

Neami has changed its status from an incorporated association to a company limited by guarantee. This means Neami Ltd is well placed to provide services in any state of Australia.

Neami appreciates the financial support from Department of Human Services in Victoria and the Department of Health in New South Wales. As always our partnerships with Area Mental Health Services, Local Government, Community Housing providers and Neighbourhood Community Services has enhanced our ability to assist people experiencing serious mental illness to become part of their community.



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# Management Report

This year marks the commencement of a new era for Neami. For several years we have discussed the possibility of expanding Neami to other regions including other parts of Melbourne or if appropriate opportunities arose to explore interstate developments. This desire to further develop Neami comes from a strong belief within our organisation that our services contribute significantly to people's mental health and well-being.

At the last AGM, celebrating our 15th year of operation, we announced that we had submitted a tender to New South Wales Health for the provision of a housing and Support service. In October 2002 we received formal notification that our submission was successful. We now have 18 new staff recruited and anticipate the recruitment of a further six staff over the coming months who will provide a seven day a week support service for people with high support needs living in South East Sydney, South West Sydney and the Illawarra region.

This move to New South Wales signifies the beginning of Neami becoming a national service. Our aim is to establish high quality, effective and participatory community mental health and rehabilitation services throughout Australia. Clarity around this move came from the development of our new Vision statement, which confirms our desire to be a *"leading provider of community mental health rehabilitation and support services"*.

Over the forthcoming months we will be exploring a number of interstate opportunities. With the excitement of growth comes the challenge of managing a larger and more complex organisation. Members of the Board and the Management team regularly discuss the structure that will support Neami's future development. It has been such discussions that has led Neami to change it's status from an incorporated association to a company limited by guarantee. This enables Neami Ltd to provide services in any state of Australia.

Whilst all this development and change has added much creativity and energy to Neami we are concerned about the funding base for our Victorian services. This year will be the third successive year that Neami –as well as other health services- have had to endure a 1.5 per cent cut to our global budget. A CPI increase of less than three per cent across 20 per cent of our budget means that each year we find ourselves facing a tighter financial situation. With the support of VICSERV, we are currently in discussion with DHS in order to address issues of long term viability. We are optimistic that our partnership with DHS will yield a fair result that sees Neami consumers continuing to benefit from our comprehensive services.

Our strategic plan continues to be a living document that grows, changes and improves. It's due for review in May 2004. All staff and Board members have excelled in the achievement of our objectives.

We are very pleased with the organisational developments in Neami over the past 12 months. The creation of new partnerships interstate and the excitement about our future direction can only be realised with the ongoing commitment and participation of all Neami consumers, Directors of the Board, staff and the Neami management team. If the past 12 months is any indication then our future and the future of Neami consumers appears very promising.

**Arthur Papakotsias**  
Chief Executive Officer

**Julie Anderson**  
President

# Committee of Management

## Neami Board of Directors

**President** Julie Anderson, **Vice President** Michael Summers, Evan Bichara, Bernie Edmond, **Treasurer** Frank Ferrigno, Rod Fithall, Lance James, Jon Langford, **Secretary** Mary MacRae, Anne McKenzie, Allan Pinches, Said Selim, Margaret Tomkins

## Neami Consumer Participation Group

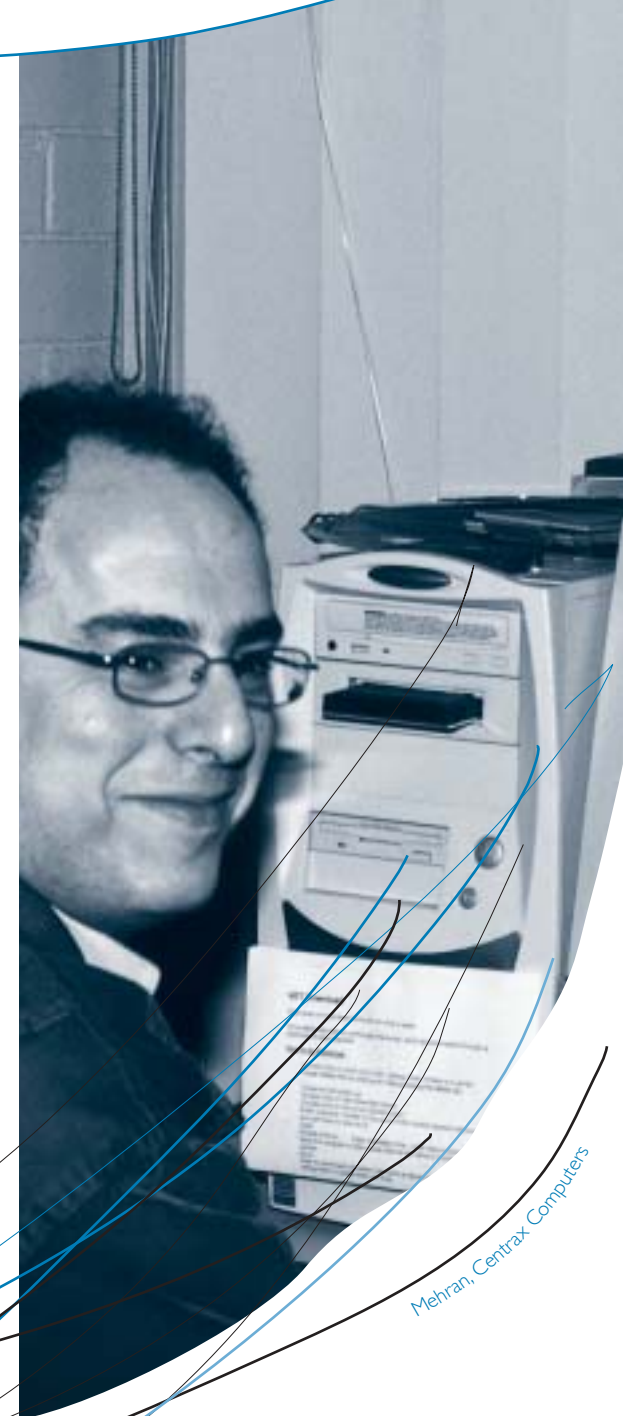
Stefano Conti, Kay De Donato, Cathy Fratto, Anthony Hocking, Vasco Josevski, Marc Le Couteur, Robyn Scott, Trephanny Walton, Liz Carr VMIAC

## Acknowledgment of Partnerships and Financial Support

Neami would like to thank the following groups and organisations for their ongoing support:

Anne O'Brien, ARAFEMI, Argyle Community Housing Trust NSW, Arts Access, Banks and Associates, Banyule Community Health Centre, Banyule Nillumbik PCP, Besen Family Foundation, Centrax Computer Services, City of Banyule, City of Darebin, City of Melbourne Cultural Development Branch, City of Whittlesea, Darebin Aboriginal Support Network, Darebin Community Health Centre, Department of Human Services, Victoria, Eltham Community Health Centre, EPICC, Hume Community Housing Association NSW, Illawarra Area Health Service, Illawarra Housing Trust, Mental Health Coordinating Council NSW, Mental Illness Fellowship, Moreland Theatre Company, NEPS, North East Primary Mental Health Team, Northern Area MHS, Northern Arts, Northern Primary Mental Health Team, Nillumbik Shire Council, North Central PCP, North East Area MHS, Northcote Uniting Church, NSW Health, centre for Mental Health, Plenty Valley community Health Centre, Origin of Image, South East Sydney Area Health Service, South West Sydney Area Health Service, Richmond Fellowship Victoria, Northern CASA, Supported Housing Ltd, Victorian Aboriginal Health Service Family Counselling Service, Victorian Mental Illness Awareness Council, Victorian Women's Trust, VICSERV, Workforce, WISHIN, Womens' Health in the North.

The staff and management of Neami Limited would like to extend their special thanks to Mehran and his team at Centrax Computers, Theo and the team at Origin of Image and Greg at Banks and Associates for their ongoing and exceptional support and service.



Mehran, Centrax Computers

# Neami Staff

## Neami Administration

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**CEO** Arthur Papakotsias, **Administration Officer** Judy Blackmore, **Project Worker** Ellie Corbo, **Personnel Officer** Carmen Dunn, **Administration Manager** Sue Glasgow, **Finance Manager** Vanessa Karamesinis, **Assistant Accountant** Elizabeth Lamb, **Residential Services Development Officer** Brendan O'Connor, **Manager Service Development and Quality Improvement** Peggy Ronnau

## Neami Splash Art Studio

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**Manager** Alix Hunter, **Artist Support Workers**, Phil Cooper Jnr, Mark Egan, Melinda Harper, Chris Reynolds

## Neami Darebin

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**Manager** Glen Tobias, **Team Manager** Kim Clarke, **Community Support Workers** Pauline Brophy, Paul Buckingham, Grace Chiodo, Diana Cornish, Peter Curotte, Gavin Halge, Voula Hosemans, Anne Kennedy, Lucy McConville, Jennifer O'Brien, Josefa Puche Cano, Lynne Roache, Alexandra Siegel, Howard Soulsby, Kate Strickland

## Neami North East

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**Manager** Joe Cassar, **Team Manager** Suzi Tsopanas, **Acting Team Manager** Wendy Sciacca, **Community Support Workers** Paul Bourke, John Brook, Loren Cambell, Jean Crewe, Patrick Devlin, Richard Elmer, Alison Hirth, Melissa Ivone, Karen Mitchell, Kristin Rogers, David Sharp

## Feenix Club

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**Coordinator** Heather Williams

## Neami Whittlesea

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**Manager** Zeljko Borojevic, **Community Support Workers** Andrea Bottini-Evans, Greg Mason, Laurence McNaughton, Marissa Nicols, Yasemin Oznek, Lisa Whiting

## Neami South West

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**Manager** Joanne Millington (transferred from Victoria), Andrew Barto, Amanda Browne, Jannah Burgess, Renee Robinson, Colin Stowe, Rebecca Tsang, **Administration Officer** Amie Fadl

## Neami South East

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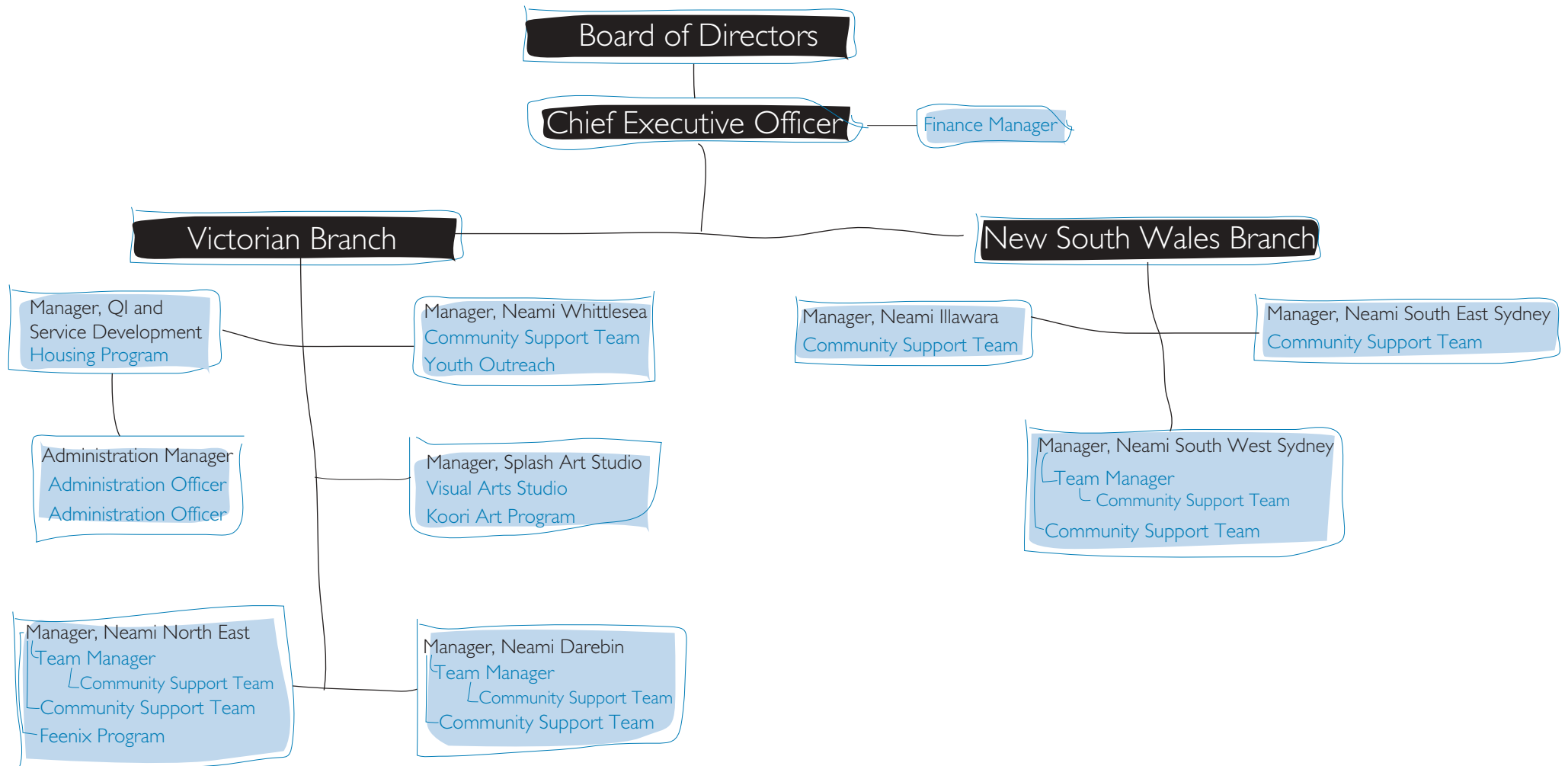
**Manager** Shaun Wood, **Community Support Workers** Jasmine Devil, Joanne Dullens, Evan Giannakis (transferred from Victoria), Marianela Millar-Pavez

## Neami Illawarra

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**Manager** Michele Maitland (transferred from Victoria), **Community Support Workers** Karen Lettman, Craig Parsons, Marie Willet, Penny Wooster

# Neami Organisational Chart



# Promoting Connectedness, Confidence and Competency Through Rehabilitation Programs

Moving from the 'Day Program' concept to a more holistic community based approach to rehabilitation.

Last year an internal review was conducted to determine how Neami's rehabilitation programs are developed and offered to consumers. The review involved discussion on how traditionally, rehabilitation programs had been provided in the context of "day programs". Day program is not a model of service delivery; it is a service type or service title only. This concept or service title historically translated as activity based groups occupying consumer time. Neami decided a more rigorous planning (related to identified need) and evaluation (based on evidence based practice) approach to rehabilitation programs was required.

To this end, Neami has been increasingly concerned with exploring new ways of organising opportunities and avenues for people to improve their confidence, competence and connections with their local communities.

To strengthen and add more depth to our approach, Neami attended the Communities in Control Conference held earlier this year. The conference was concerned with social connections and the benefits of the social network model. Not surprisingly, research presented highlighted the importance of community ties and voluntary associations in improving people's quality of life, sense of mental health and wellbeing and physical health.

Examples of social connections or ties were defined as being: living with a partner, having ties with family, ties with friends and relatives, group membership, voluntary associations, religious associations or attendance and neighbourhood connections. It was found that it doesn't matter so much whether you had a specific type of tie or another, but whether you had several different types of ties or connections. In one study the amount of ties directly related to living longer and healthier.

The conference affirmed the direction Neami has taken in relation to rehabilitation services. It was also powerful in assisting us to crystallise the many ways in which Neami assists individuals and groups to strengthen ties in local communities and evaluating constantly where we have succeeded and where we need to improve.

*"The driving force of Neami's rehabilitation programmes is to create positive connections with the broader community. Neami is not, and should not be, an Island on its own."* Consumer comment



## Neami's commitment to evaluation was further demonstrated through the Neami Splash Art Studio Evaluation report.

The evaluation titled *'The Secret Life of Splash: putting words to a visual experience'* had as its aim to assess the effectiveness of Neami Splash Art Studio's service delivery to people living with severe and enduring mental health issues. The methodological approach to this evaluation involved a detailed set of data collection implemented by a consultant who worked four months part time on site at the Studio. Key findings:

- Develop information that more clearly articulates Neami Splash Art Studio art based service delivery and continue promoting the model so that other services can make informed referrals.
- Actively seek funding to produce a booklet about Neami Splash Art Studio's services. It was envisaged that the information collected throughout this evaluation, stories and views from consumers, artwork and photographs of project work would be used in this resource.
- Neami, the whole organisation, to assist Neami Splash Art Studio to protect, support and promote Neami Splash Art Studio's important approach to delivering quality outcomes for individuals.
- Investigate a range of creative solutions regarding the limitations of the existing studio space.
- Investigate what happens to consumers who need support to get to the studio and are unable to access it and what Studio's staff role may be in advocating for these consumers.
- Investigate access to or facilitate stepping stones for consumers exiting on from Neami Splash Art Studio.

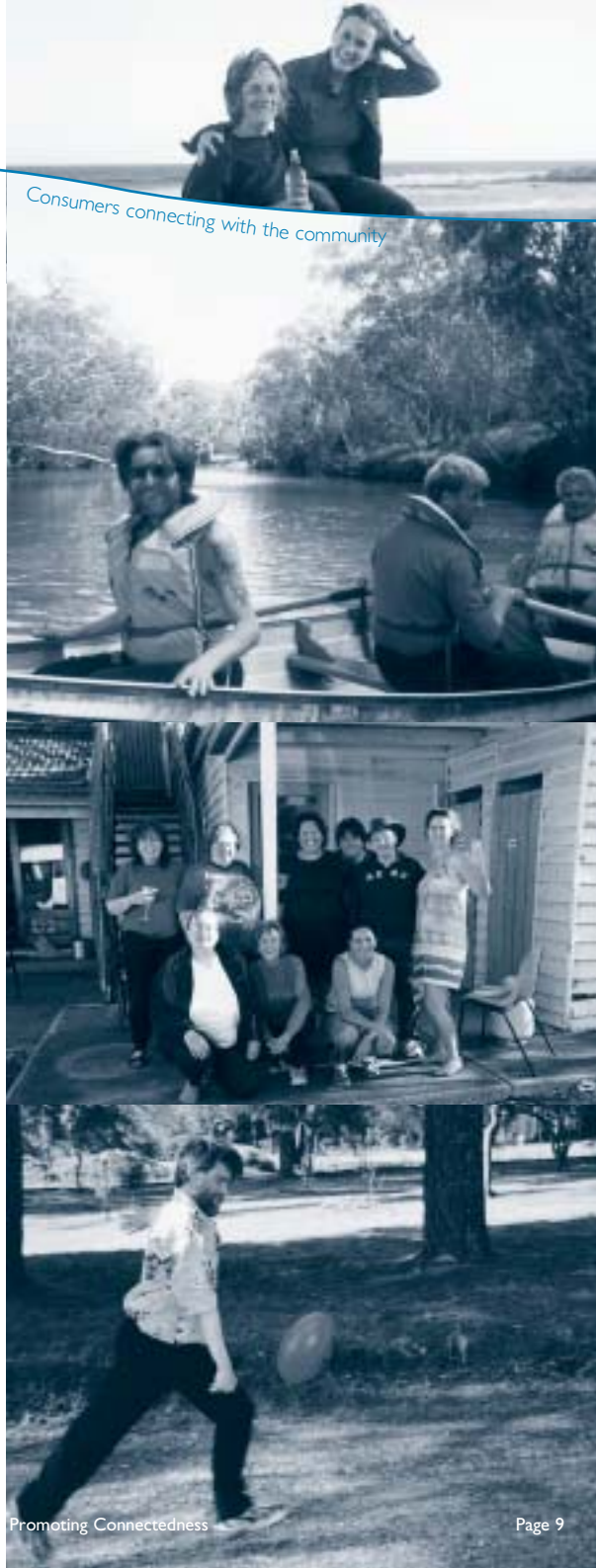
Over the last year there has been a vast array of programs, projects and activities undertaken to strengthen and increase opportunities for social connections and ties for consumers of Neami.

During May/June this year, Neami Splash Art Studio Art Studio worked in collaboration with the Victorian Aboriginal Health Service to put on Gayip – an exhibition by the Koori Art Programme. The exhibition was held at Horti Hall Gallery and received funding of \$12,000 from the City of Melbourne. The exhibition showcased the work of seven artists from the Koori Art programme. All of the artists sold work including two pieces of work purchased by the City of Melbourne for their own collection.

A further example of how Neami's rehabilitation services are progressing is the Nillumbik Wonderful Women's group at Neami North East. This project was a collaborative effort involving the Nillumbik Shire Council and Living and Learning Centre's in Diamond Creek and Pantom Hill. The project received funding through Women's Sport Victoria with the aim of reaching isolated women in the more rural parts of the Shire who were experiencing mental health issues to provide opportunity for them to more fully link with local services. Feedback from the women participating was very positive. Women talked of forming ongoing friendships, some went onto volunteer work and others enrolled in courses at Living and Learning Centre's within the Shire.

Other collaborative examples of Neami's rehabilitation services, includes, gym and swim groups run weekly at council recreation facilities in Thomastown, Reservoir and Banyule, the Men's Shed, a Darebin City Council operated facility in Preston where men come together once a week to work together on projects, and a breakfast group that meets weekly in Brunswick Street, Fitzroy.

Last year Neami introduced both a mental health outcome measure and an assessment of need measure in which consumers participate. We found that the assessment tools greatly assisted the consumer and worker in identifying needs and in developing individual rehabilitation plans and in monitoring progress. The assessment tools also assist in identifying individual's particular interests, experiences and passions which is vital information when forming a rehabilitation plan which has the aims of building connectedness, confidence and competency within a community context.



Consumers connecting with the community

## Partnerships

Neami places great value on forming quality partnerships with a variety of community organisations in order to share ideas and resources. Neami actively pursues this goal of forming partnerships that will directly improve services to consumers. Strong partnerships within Psychiatric Disability Rehabilitation and Support Services (PDRSS), between PDRSS and clinical mental health services and between PDRSS services and primary care services greatly improve access to all services by consumers.

Many services are pivotal in the provision of quality care and ensuring the health and wellbeing of every consumer is optimised. If one of these services fails the consumer, all fail. Strong partnerships are built on trust and respect and the willingness to collaborate based on the needs of the consumer. Neami has worked tirelessly to create and maintain strong partnerships.

### Public Mental Health Clinical Services (North and North East Area Mental Health Services).

Public Mental Health Clinical Services (North and North East Area Mental Health Services) and Neami have worked together for 15 years. Over the last three years, the partnerships have hit a higher level of trust and respect, with partnership agreements outlining open communication and a shared care philosophy for mutual consumers. Management of Neami and Area Mental Health Services meet regularly to debate, plan, and collaborate on exciting joint ventures such as the Youth Outreach component of the Northern EPPIC program and Housing Projects. This joint work testified to the quality of the partnership. Along with Community Health Services and the division of G.P's, Neami has actively assisted in the establishment of two Primary Mental Health Teams.

### North Central Metro and Banyule Nillumbik Primary Care Partnerships

North Central Metro and Banyule Nillumbik Primary Care Partnerships have seen Neami serving on both Management Groups with the aim to form a more cohesive primary care service system. This has led to increased access by people with mental illness to a range of local health services. In addition we have acquired funding to further develop a young peoples music group, "JETS" which meets at a local recording studio. Neami has also commenced a No Butts (Quit Smoking) educational program in conjunction with the Northern Area Mental Health Service.

### NSW Area Mental Health Services (SW Sydney, SE Sydney and Illawarra)

NSW Area Mental Health Services (South West Sydney, South East Sydney and Illawarra) and Neami has instigated a new partnership with the commencement of the NSW Housing and Support Initiative. The Area Mental Health Services have warmly welcomed Neami to New South Wales and have assisted us to better understand the NSW Mental Health system, provided us with support, training and invited us to participate in their service planning processes. We have met regularly with all the mental health teams and clarified roles, responsibilities and the sharing of information. Most of our referrals have come from the Mental Health Teams and as a demonstration of the effective partnership very few consumers were deemed inappropriate for the new service. Over the next 12 months, collectively we aim to develop written linkage agreements that reflect good collaborative practice and demonstrate good outcomes for consumers. We also need to further develop the scope of this housing and support program as demand for this type of program far outweighs the current supply of services.

### NSW Housing Associations (St. George, Illawarra, Hume and Argyle)

NSW Housing Associations (St. George, Illawarra, Hume and Argyle) have the important responsibility of identifying appropriate housing for the tenants, and then ensuring an effective tenancy and property management service is provided. This new partnership with Neami is based upon a close understanding of both parties roles and ensuring effective communication processes are in place so that the tenants have access to an integrated and comprehensive service. As with the clinical mental health services we will aim to develop written linkage agreements over the next 12 months. The four Housing Associations will manage 37 properties across the three health service regions.

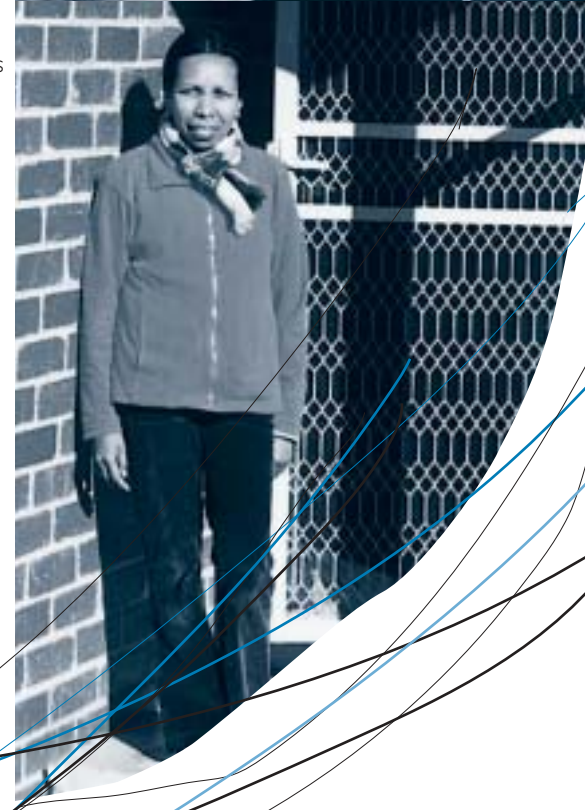
## Victorian Aboriginal Health Service, Family Counselling Service

Victorian Aboriginal Health Service, Family Counselling Service and Neami have continued to work in close partnership in 2003. This year, the Family Counselling Team moved north to their new service site at High Street Northcote. A closer geographical proximity to Neami services has greatly assisted our collaboration on a range of projects. Neami Splash Art Studio and VAHS worked together this year on several major projects including Gayip, a major Exhibition of the Koori Art Programme held at Horti Hall. A Koori consumer from Neami Splash Art Studio was invited to exhibit his work in a mainstream gallery in Sydney. The process was ably supported with a team approach from VAHS and Neami Splash Art Studio and the Exhibition was an outstanding success with the artist flying to Sydney for the show. Neami Splash Art Studio and VAHS worked together with the Northcote Uniting Church on a project called Mama Serpentine. This was a community arts project focusing on spiritual wellbeing. A Koori consumer from Neami Splash Art Studio had his first solo show at the studio gallery. This was an enormous achievement for the consumer and he was well supported by the Neami Splash Art Studio/VAHS Team. Neami Splash Art Studio and the Health Service are currently working together on a mural project for their new Northcote site. VAHS and Neami have also collaborated in supporting Aboriginal consumers

who have moved into VAHS supported housing in Darebin. Lance James from VAHS continues his role on the Neami Board. Although Neami still has a lot to learn about providing culturally appropriate services to Indigenous people, our strong partnership with VAHS provides a solid platform for future development.

## Neami and Supported Housing Limited (SHL) have been in partnership since 1995.

SHL are the property managers of all Neami properties, their role being one of landlord, which complements Neami's role of support. Neami has nomination rights to 67 properties and supports 91 tenants in those properties. The reason the partnership with SHL works so well is simple, both services are committed to the highest standard of housing and support. An example of this is the successful joint application to the State Government Social Housing Innovation Program for the development of a three unit residential property to be built in Reservoir. Early in 2004 three more homes will be available to our client group. Both services are sensitive to the needs of the tenants, but also have the capacity to problem solve together, and the trust to work co-jointly with tenants, to improve their quality of life.



# Implementing Change – The Challenge of Continuous Improvement

Neami is in its third year of serious commitment to making improvements to all components of our service. The improvements have created positive outcomes for consumers, staff and community partners. With continuous improvement comes change and these changes create anxiety, excitement and most of all new learning for all.

Improvements to Data Set Pro data base has greatly improved Neami's ability to collect and collate accurate consumer data, including results of Basis 32 and Camberwell Assessment of Need. With these improvements Neami now has the capacity to assist consumers by viewing changes in consumer needs over time. Successes and sets back can be viewed, explored and discussed between consumers and their workers. Neami will shortly embark on research regarding recent improvements to the Camberwell Assessment of Need with its author Michael Slade of the UK.

Neami Training Modules, which cover all components of support work, have been developed in the process of training staff in New South Wales. As such the modules have become an ever-evolving project with ideas and views of consumers and staff being incorporated in them regularly.

The Neami Wide Consumer Participation Group, which meets monthly with the CEO, has developed the Neami Consumer Participation Policy and a brochure which will be distributed to all Neami consumers, their families and friends. Neami prides itself on striving to make consumer participation real. In collaboration with consumers Neami creates a range of opportunities for consumers to be involved in their rehabilitation plan, groups they attend, services they participate in and evaluation of those services. The work of the group this year has been outstanding with all members showing leadership, tenacity and willingness to get the job done.

Neami's Administrative Team has been allocated more resources and has commenced a process of reviewing and improving administrative systems, which will support the direct service work at all Neami services.

Neami's Policy and Procedures Manual has been updated with the inclusion of a new and expanded Occupational Health and Safety policy as well as greatly improved service delivery policies and procedures.

The Team Work Approach to support work was implemented last year and following on Neami has developed Reflective Practice Guidelines for all staff. These guidelines will inform and improve our practice well into the future. Ongoing training for staff will occur at each service on a regular basis. In addition to reflective practice all staff have had individualised computer training and a Neami Computer Handbook has been developed to instruct and make our use of technology effective, efficient and stress free.

Neami has commenced its QICSA Accreditation process and we are already making of list of the continuous improvement projects that will fill next year's calendar.

- Improving administrative systems including introduction of a new accountancy package and a wide area network which will provide computer links in real time at all Neami Services.
- Improved planning and evaluation processes for all programs
- Improved inclusion of carers in service delivery
- Improved OH&S procedures in all areas where we work
- Improved financial and service development risk assessment processes
- Expanding Neami services to all states of Australia

In August 2002 Neami became aware of a Housing and Support tender being advertised by NSW Health through the Centre for Mental Health. The tender was aiming at Non Government Organisations providing a high level of support to consumers who had spent a considerable amount of time within psychiatric inpatient facilities. The tender was offering \$5 Million for the provision of Housing and Support to 100 people. The areas identified were as far south as Wagga Wagga, as far north as Tamworth and as far west as Broken Hill. There were also a whole lot of other areas closer to Sydney that were identified as areas to establish these services. In September Neami lodged a submission and in October was notified of success for the provision of Housing and Support for 37 people. The areas where we were to establish the services were Illawarra in Wollongong (eight places), South West Sydney, in Liverpool (21 places) and South East Sydney in Hurstville (eight places).

We were overwhelmed with the confidence shown by NSW Health in awarding such a significant Tender to Neami. This was our first step into New South Wales and the start of our development towards the creation of a national service.

In early January Arthur, Zeljko and Michele arrived in New South Wales from Neami in Melbourne. The beginnings were fairly humble; they each had a flat in the area that the services would be set up in, a computer and a car. With these tools they set out to navigate their way around a new state and a new service system. It was a steep learning curve for all. They were working in areas that are geographically quite distant and were spending long periods of time away from their families and friends, and hours of commuting time back and forwards to Melbourne. Six months of hard work later from them and others and the services are up and running with offices, staff, consumers and relationships with other service providers.

Neami Illawarra - The Illawarra is a large regional area 80 km south of Sydney, that covers the local government areas of Wollongong, Shellharbour and Kiama. It is characterised by beautiful beaches, mountains and the Port Kembla steelworks. It is a diverse community with a large number of people from a non-english speaking background and an aboriginal population that is of a greater percentage than the rest of the state.

Of the eight consumers receiving a service from Neami Illawarra there are three women and five men. Their ages range from 21-51, with six consumers aged between 21-28. These consumers have had an average bed stay in psychiatric units of 185 days in the past 12 months.

Neami South West Sydney – This area ranges from 20 – 50 kms from central Sydney and is the largest of the three New South Wales sites. Liverpool and Campbelltown in particular are two of the largest suburban centres in Sydney. The South West has a diversity of communities, with a large number of people from a non-english speaking backgrounds.

Of the 18 consumers accepted to receive a service from Neami South West Sydney there are seven women and 11 men (There are still three places to fill). Their ages range from 21-55, with eight consumers aged between 21-28. These consumers have had an average bed stay in psychiatric units of 101 days in the past 12 months.

Neami South East Sydney – This service covers both the St George area and the Sutherland Shire. It is bound by Botany Bay, the Georges River, the Royal National Park and the inner city of Sydney. The St George area is culturally very diverse, while the Sutherland Shire is one of the most Anglo-Saxon areas in Sydney.

Of the eight consumers receiving a service from Neami South East Sydney there are two women and six men. Their ages range from 19-35, with six consumers aged between 21-28. These consumers have had an average bed stay in psychiatric units of 197 days in the past 12 months.

It has been quite a new venture for Neami that has added much excitement for Board members, Consumers and staff.



# Victorian Consumer Profile and Service Utilisation

The following chart represents an overview of Neami's service utilisation rates over the year 2002/3. There was a total of 365 consumers involved in day time rehabilitation programs, 266 consumers receiving outreach support and 89 tenants in supported housing. As you can see the total number of consumers at Neami is 540, some consumers participate in multiple programs.

Women make up 48 per cent of consumers in home based outreach programs, 46 per cent in supported housing and 59 per cent in day time rehabilitation programs. Neami is committed to attaining an equitable participation rate for women in Neami services and has targets in place for each service site.

Chart 1 Neami Consumers and the Programs in which they participate

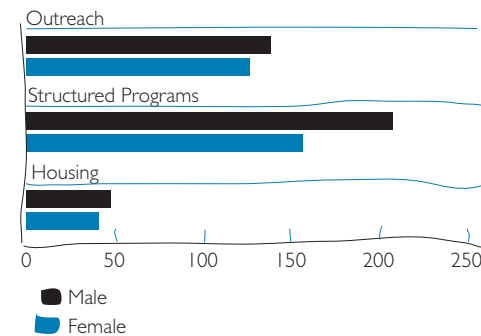
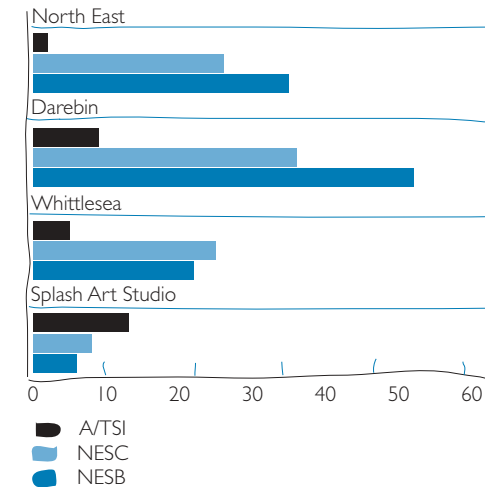


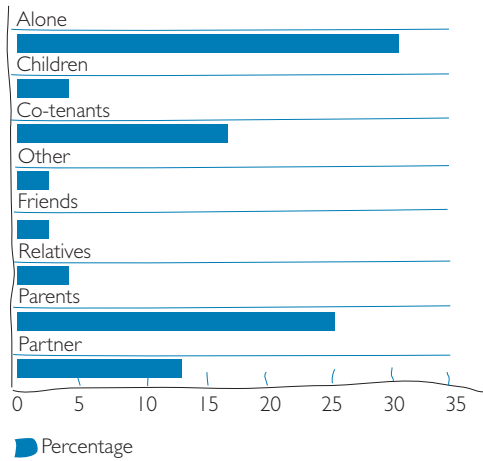
Chart 2 Cultural Diversity Profile



Representation of Aboriginal and Torres Strait Islanders across the municipalities of Darebin, Whittlesea, Banyule and Nillumbik is 0.5 per cent of the total population. Neami provides a service to Aboriginal and Torres Strait Islanders at an average rate of 5.4 per cent of Neami's consumers, including 24 per cent at Splash Art Studio. This is more than ten times the regional population of Aboriginal and Torres Strait Islanders.

People born in non-English speaking countries (NESC) make up 28 per cent of the population of Darebin, Whittlesea, Banyule and Nillumbik while making up 17.6 per cent of Neami consumers. People from a non-English speaking background (NESB) represent 19 per cent across the four local government areas while making up 21 per cent of Neami's consumers.

Chart 3

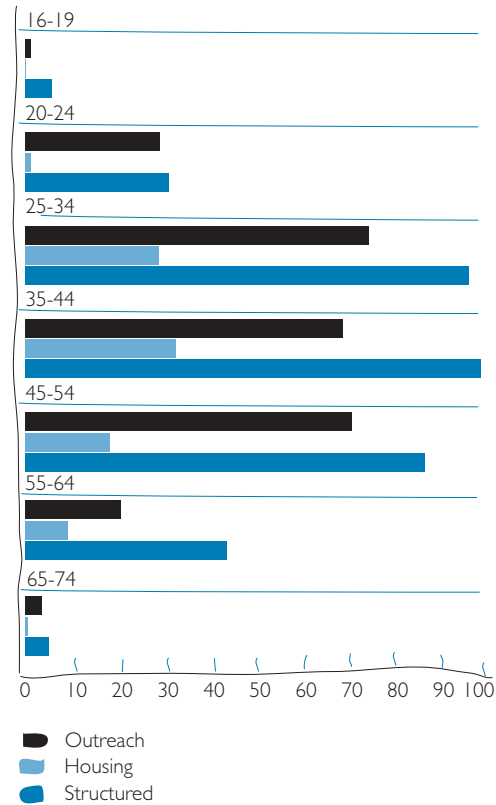


Who Consumers Live With

Neami recognises the isolation many consumers face with 32 per cent of Neami consumers living alone.

Neami works at all program levels to increase connections between consumers and their community thus reducing isolation

Chart 4

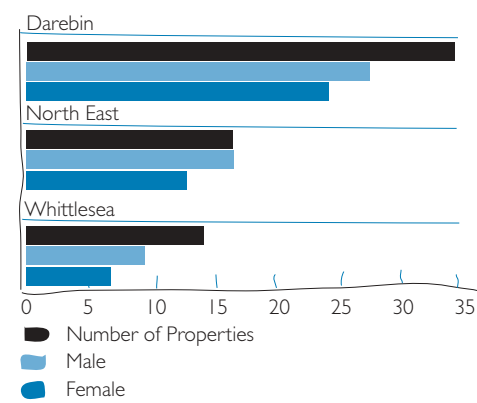


Age Range of Neami Consumers by Program

55 per cent of all consumers fall into the 25-44 year age range.

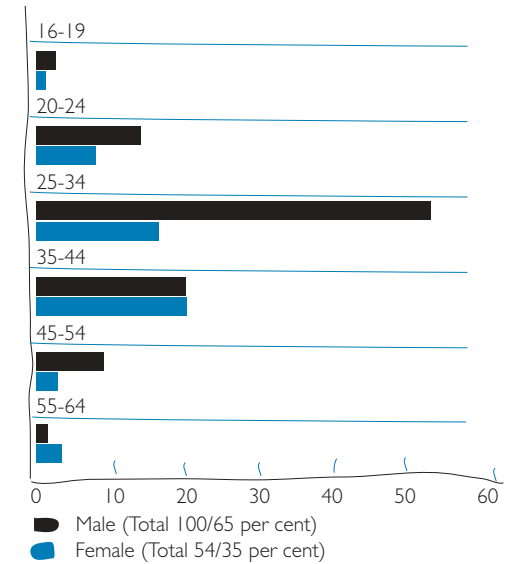
Only nine per cent of consumers across all programs are 16-24 years of age. This group is equally divided between outreach support and structured programs.

Chart 5



Number and Location of Neami Housing including gender of tenants

Chart 6



Neami Housing Register

The individuals shown on the register have been accepted as requiring housing and support. The profile of this group is described in the Housing Deficit Report 2002 and is estimated to be:

- 37 per cent in unstable home/family situations
- 30 per cent homeless or transient
- 13 per cent in abusive situation or in unsafe housing
- 13 per cent in SRSs inappropriately or living with aging caregivers
- 9 per cent living with friends short term/over crowded situations

An abstract graphic featuring a large, solid blue area that tapers from the bottom left towards the top right. Overlaid on this are several thin, white, curved lines that follow the general upward trajectory of the blue shape. Two small, semi-transparent blue circles are placed on the white lines: one near the bottom left and another higher up on the right side. The overall composition is clean and modern, suggesting growth and progress.

2002-2003  
financial statements  
**neami** celebrating  
growth



# Treasurer's Report

I have great deal of pleasure in reporting on the financial activities of Neami for the year ended 30 June 2003.

Total revenue for the year was \$3,783,567 of which the Victorian Department of Human Services Grants totalled \$2,544,319 and NSW Health Department Grants totalled \$1,113,118.

Neami's operating surplus for this financial year is \$565,816. This surplus includes establishment costs for the NSW Housing and Support Initiative (HASI) and establishment costs for offices in Victoria and New South Wales committed but not spent during the year totalling \$231,676.

Neami's total assets are \$1,679,314 and its liabilities are \$638,346.

Neami's growth in the past fourteen years from 1990 to 2003 inclusive:

	1990	1994	1996	2000	2003
	\$	\$	\$	\$	\$
Funding from grants	58,150	418,724	1,477,203	2,222,114	3,446,122
Staff numbers	1.5 EFT	8.3 EFT	32.0 EFT	46.2 EFT	63.6 EFT
Staff salaries	37,633	282,452	888,921	1,699,021	2,324,339
No of motor vehicles	-	3	11	20	34
Working capital	9,978	42,436	42,332	171,361	369,930
Net Assets	15,330	128,918	264,249	488,937	1,040,967

Commitments for next financial year include the furnishing of 37 New South Wales properties and Neami office establishment. Surplus funds attributed to Neami South West Sydney vacant positions are to be used in the appointment of an additional worker for a three year period.

I would like to thank the President, Board of Directors, Chief Executive Officer and all staff for their dedication, enthusiasm and hard work throughout this past year. I would also like to thank the Finance Sub-Committee for their advice and guidance.

On behalf of Neami Ltd I would like to thank the organisations which have provided Neami with special project grants.

**Frank Ferrigno**  
Honourary Treasurer

# Financial Statements 2002-2003

## Consolidated Statement of Cash Flows

for the Year Ended 30 June 2003

	Notes	2002/2003 \$
<b>Cash Flows From Operating Activities</b>		
<b>Receipts</b>		
Receipts from business undertakings		233
Receipts from charitable contributions		350
Receipts from clients fees		768
Operating grant receipts:		
Victorian Department of Human Services Grants		2,574,353
NSW Health Department Grants		1,314,760
Local Government Grants		39,014
Other Grants		19,688
Interest received		25,792
Other revenue recoveries		2,461
<b>Total Receipts</b>		<b>3,977,419</b>
<b>Payments</b>		
Payments to suppliers and employees		2,963,388
Prepayments		15,271
<b>Total Payments</b>		<b>2,978,659</b>
<b>Net cash generated from operating activities</b>		<b>(A) 998,760</b>
<b>Cash flows from other activities</b>		
Fixed assets purchases		(564,261)
Proceeds on disposal of fixed assets		551
<b>Net cash provided by other activities</b>		<b>(B) (563,710)</b>
<b>Net increase/(decrease) in cash held</b>	<b>2</b>	<b>(A+B) 435,050</b>
<b>Cash at the beginning of the financial year</b>		<b>446,886</b>
<b>Cash at the end of the financial year</b>	<b>3</b>	<b>881,936</b>

# Victorian Statement of Financial Performance

for the Year Ended 30 June 2003

2001/2002	Victoria	Notes	2002/2003
\$			\$
	<b>Revenue</b>		
627	Business Undertakings	4	1,469
239	Charitable Contributions	5	350
2,244,323	Victorian Department of Human Services Grant	6	2,544,319
18,091	Income From Investments	8	23,586
23,541	Local Government Grants	9	39,014
2,957	Other Revenue Recoveries	10	39,818
40,782	Other Grants	11	19,688
<b>2,330,560</b>	<b>Total Revenue</b>	<b>\$</b>	<b>2,668,244</b>
	<b>Expenses</b>		
18,813	Audit/Legal/Accounting	12	10,892
57,703	Client Costs	13	74,038
1,354	Finance Costs	14	1,086
10,836	Fuel/Light/Power	15	11,922
48,946	Motor Vehicle Expenses	16	64,654
82,606	Office Costs	17	86,492
80,355	Occupancy Costs	18	122,008
19,452	Property/Equipment/Maintenance	19	34,502
665,213	Staff Related Costs	20	701,032
113,356	Other	21	107,877
1,254,828	Salaries	22	1,334,589
34,534	Special Grants	24	13,475
<b>2,387,995</b>	<b>Total Expenses</b>	<b>\$</b>	<b>2,562,567</b>
<b>(57,435)</b>	<b>Operating Surplus/(Deficit) For The Year</b>	<b>\$</b>	<b>105,677</b>

# Financial Statements 2002-2003

# NSW Statement of Financial Performance

for the Year Ended 30 June 2003

New South Wales	Notes	Illawarra	South East Sydney	South West Sydney	2002/2003 \$
<b>Revenue</b>					
NSW Health Department Grants	7	236,813	198,404	482,633	917,849
NSW Health Department Establishment Grants	7	42,380	41,983	110,906	195,269
Income From Investments	8	-	-	2,206	2,206
<b>Total Revenue</b>		<b>279,194</b>	<b>240,386</b>	<b>595,744</b>	<b>\$1,115,324</b>
<b>Expenses</b>					
Audit/Legal/Accounting	12	1,349	3,136	4,810	9,295
Client costs	13	1	1	663	666
Finance costs	14	52	52	290	395
Fuel/Light/Power	15	506	77	615	1,199
Motor vehicle expenses	16	8,539	8,215	13,736	30,490
Office costs	17	11,267	5,937	13,040	30,244
Occupancy costs	18	16,048	12,450	24,675	53,173
Property/Equipment/Maintenance	19	1,217	558	1,975	3,749
Staff related costs	20	31,910	45,780	87,398	165,088
Other	21	2,051	11,122	16,062	29,234
Salaries	22	84,048	79,012	123,585	286,645
Program establishment costs	23	13,835	7,700	23,472	45,007
<b>Total Expenses</b>		<b>170,822</b>	<b>174,041</b>	<b>310,322</b>	<b>\$655,185</b>
<b>Operating surplus/(deficit) for the year</b>		<b>108,371</b>	<b>66,345</b>	<b>285,423</b>	<b>\$460,139</b>

# Consolidated Statement of Financial Performance

for the Year Ended 30 June 2003

2001/2002 \$		Notes	2002/2003 \$
	<b>Revenue</b>		
627	Business Undertakings	4	1,469
239	Charitable Contributions	5	350
2,244,323	Victorian Department of Human Services Grant	6	2,544,319
18,091	NSW Health Department Grants	7	917,849
23,541	NSW Health Department Establishment Grants	7	195,269
2,957	Income From Investments	8	25,792
40,782	Local Government Grants	9	39,014
-	Other Grants	11	19,688
2,330,560	Other Revenue Recoveries	10	39,818
<b>2,330,560</b>	<b>Total Revenue</b>	<b>\$</b>	<b>3,783,567</b>
	<b>Expenses</b>		
18,813	Audit/Legal/Accounting	12	20,187
57,703	Client Costs	13	74,703
1,354	Finance Costs	14	1,481
10,836	Fuel/Light/Power	15	13,120
48,946	Motor Vehicle Expenses	16	95,144
82,606	Office Costs	17	116,736
80,355	Occupancy Costs	18	175,181
19,452	Property/Equipment/Maintenance	19	38,252
665,213	Staff Related Costs	20	866,120
113,356	Other	21	137,112
1,254,828	Salaries	22	1,621,234
-	Program Establishment Costs	23	45,007
34,534	Special Grants	24	13,475
<b>2,387,995</b>	<b>Total Expenses</b>	<b>\$</b>	<b>3,217,752</b>
<b>(57,435)</b>	<b>Operating surplus/(deficit) for the year</b>	<b>\$</b>	<b>565,816</b>

# Financial Statements 2002-2003

## Consolidated Statement of Financial Position

for the Year Ended 30 June 2003

2001/2002 \$		Notes	2002/2003 \$
	<b>Assets</b>		
	<b>Current Assets</b>		
446,886	Cash At Bank and On Hand	24	881,936
42,393	Debtors and Accrued Revenue	25	8,401
-	Prepayments	26	-
4,100	Deposits	27	19,372
<b>493,380</b>	<b>Total Current Assets</b>		<b>909,709</b>
	<b>Non Current Assets</b>		
86,688	Furniture, Fittings and Equipment	28	195,181
219,003	Motor Vehicles	29	574,423
<b>305,691</b>	<b>Total Non Current Assets</b>		<b>769,604</b>
<b>799,070</b>	<b>Total Assets</b>		<b>1,679,314</b>
	<b>Equities</b>		
532,586	Accumulated Surplus		475,151
(57,435)	Net Surplus		565,816
<b>475,151</b>	<b>Total Equities</b>		<b>1,040,967</b>
	<b>Liabilities</b>		
	<b>Current Liabilities</b>		
(5,712)	Creditors	30	21,547
67,184	Tax & GST Payable	31	70,871
12,459	Accrued Expenses	32	6,864
71,886	Revenue Received In Advance	33	231,676
100,763	Provision for Employee Entitlements	34	179,231
28,969	Other Liabilities	35	29,589
<b>275,549</b>	<b>Total Current Liabilities</b>		<b>539,779</b>
	<b>Non Current Liabilities</b>		
48,370	Provision for Employee Entitlements	36	98,568
<b>48,370</b>	<b>Total Non Current Liabilities</b>		<b>98,568</b>
<b>323,919</b>	<b>Total Liabilities</b>		<b>638,346</b>
<b>799,070</b>	<b>Total Equity and Liabilities</b>		<b>1,679,314</b>

# Notes to and Forming Part of the Financial Statement

for the year ended 30 June 2003

## Note 1 Statement of Accounting Policies

The financial statements are a general purpose financial report that have been prepared in accordance with applicable Accounting Standards and other mandatory professional reporting requirements. The financial statements have also been prepared on the basis of historical costs and do not take into account changing money values or, except where stated, current valuations of non-current assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the material accounting policies adopted by Neami Limited in the preparation of the financial statements.

(a) **Cash** Cash includes cash on hand, deposits held at call with banks and investments in term deposits.

(b) **Investments** Investments are brought to account at cost and distribution of interest is recognised when received.

(c) **Taxation** Neami Limited is classified as a Public Benevolent Institution for tax purposes and as such is exempt of Income Tax. Consequently, no provision is made in the accounts for this tax.

(d) **Motor Vehicles, Furniture, Fittings and Equipment** Motor vehicles, furniture, fittings and equipment are brought to account at cost less, where applicable, any accumulated depreciation. Fixed assets are depreciated over their useful lives commencing from the time the asset is held ready for use.

The gain or loss on disposal of all fixed assets is determined as the difference between the carrying amount of the asset at the time of disposal and the proceeds of disposal, and is included in operating profit in the year of disposal.

(e) **Funding Held for Future Periods** Neami Limited receives funding from various sources to run programs. Funds remaining unspent at the end of each financial year are carried forward as a liability, to be expended in a future accounting period.

(f) **Employee Entitlements** Provision is made for the liability of employee entitlements arising from services rendered by employees to balance date. Such employee entitlements as annual leave and long service leave have been measured at their nominal amount. Contributions made to employee superannuation funds are charged as expenses when incurred.

for the Year Ended 30 June 2003

2001/2002		Victoria 2002 / 2003 \$	NSW 2002 / 2003 \$	Consolidated 2002 / 2003 \$
<b>Note 2</b>	<b>Reconciliation of Net Cash Provided</b>			
	Operating Surplus/(Deficit)	105,677	460,139	565,816
	Non-cash flows in Operating Surplus:			
	Changes in assets and liabilities:			
	Depreciation	77,870	22,478	100,347
	(Increase) / Decrease in Fixed Assets	(198,326)	(365,935)	(564,261)
	(Increase) / Decrease in Accounts Receivable	33,992	-	33,992
	(Increase) / Decrease in Deposits	(4,034)	(11,238)	(15,271)
	Increase / (Decrease) in Accounts Payable	24,301	2,958	27,259
	Increase / (Decrease) in PAYG & GST Payable	4,260	(574)	3,687
	Increase / (Decrease) in Funding In Advance	(41,852)	201,642	159,790
	Increase / (Decrease) in Other Liabilities	620	-	620
	Increase / (Decrease) in Accrued Expenses	(5,702)	107	(5,594)
	Increase / (Decrease) in Provisions	102,609	26,057	128,666
	<b>Net cash provided by operating activities</b>	<b>99,415</b>	<b>335,635</b>	<b>435,050</b>

# Financial Statements 2002-2003

## Notes to and Forming Part of the Financial Statement

for the Year Ended 30 June 2003

	2001/2002 \$		Victoria 2002 / 2003 \$	NSW 2002 / 2003 \$	Consolidated 2002 / 2003 \$
<b>Note 3</b>		<b>Reconciliation of Cash</b>			
	1,400	Cash on Hand	1,600	600	2,200
	445,486	Cash at Bank	544,701	335,035	879,736
	<b>446,886</b>	<b>Cash at the end of the year</b>	<b>546,301</b>	<b>335,635</b>	<b>881,936</b>
<b>Note 4</b>		<b>Business Undertakings</b>			
	627	Lease and Sale of Artwork	1,469	-	1,469
	<b>627</b>	<b>Total Business Undertakings</b>	<b>1,469</b>	<b>-</b>	<b>1,469</b>
<b>Note 5</b>		<b>Charitable Contributions</b>			
	239	Membership and Donations	350	-	350
	<b>239</b>	<b>Total Charitable Contributions</b>	<b>350</b>	<b>-</b>	<b>350</b>
<b>Note 6</b>		<b>Victorian Department of Human Services Grants</b>			
	2,180,941	Recurrent Funding	2,400,363	-	2,400,363
	-	Primary Care Partnership Funding	20,425	-	20,425
	13,125	Non-Recurrent Funding	88,846	-	88,846
	50,257	Youth Outreach Support	34,684	-	34,684
	-	Minor Works Grants	-	-	-
	<b>2,244,323</b>	<b>Total Victorian Department of Human Services Grants</b>	<b>2,544,319</b>	<b>-</b>	<b>2,544,319</b>
<b>Note 7</b>		<b>NSW Health Department Grants</b>			
	-	AHS - Recurrent - Housing Support	-	917,849	917,849
	-	Establishment Grants	-	195,269	195,269
	<b>-</b>	<b>Total NSW Health Department Grants</b>	<b>-</b>	<b>1,113,118</b>	<b>1,113,118</b>
<b>Note 8</b>		<b>Income From Investments</b>			
	18,091	Bank Interest	23,586	2,206	25,792
	<b>18,091</b>	<b>Total Income From Investments</b>	<b>23,586</b>	<b>2,206</b>	<b>25,792</b>
<b>Note 9</b>		<b>Local Government Grants</b>			
	23,541	Other Grants	39,014	-	39,014
	<b>23,541</b>	<b>Total Local Government Grants</b>	<b>39,014</b>	<b>-</b>	<b>39,014</b>
<b>Note 10</b>		<b>Other Revenue Recoveries</b>			
	800	Insurance Recoveries	800	-	800
	-	Profit On Sale Of Assets	3,365	-	3,365
	1,357	Sundry Income	33,263	-	33,263
	800	Consultancy Income	2,391	-	2,391
	<b>2,957</b>	<b>Total Other Revenue Recoveries</b>	<b>39,818</b>	<b>-</b>	<b>39,818</b>



# Notes to and Forming Part of the Financial Statement

for the Year Ended 30 June 2003

	2001/2002 \$		Victoria 2002 / 2003 \$	NSW 2002 / 2003 \$	Consolidated 2002 / 2003 \$
<b>Note 11</b>	<b>Other Grants</b>				
	-	Housing Establishment Funds	-	-	-
	16,578	Supported Housing Development Foundation	19,688	-	19,688
	24,204	Miscellaneous Grants	-	-	-
	<b>40,782</b>	<b>Total Other Grants</b>	<b>19,688</b>	<b>-</b>	<b>19,688</b>
<b>Note 12</b>	<b>Audit/Legal/Accounting</b>				
	2,300	Audit	2,350	1,584	3,934
	16,513	Consultant Accountant	1,519	7,710	9,229
		Bad Debts - Group Home Loans	2,099		2,099
		Solicitor's Fees	6		6
		Standards Accreditation	4,918		4,918
	<b>18,813</b>	<b>Total Audit/Legal/Accounting</b>	<b>10,892</b>	<b>9,295</b>	<b>20,187</b>
<b>Note 13</b>	<b>Clients Costs</b>				
	1,490	Home Cleaning & Maintenance	1,314	-	1,314
	-	Client Occupancy Costs	-	-	-
	-	Establishment Costs	-	-	-
	-	Evaluations	-	-	-
	-	HEF Client Payments	-	-	-
	-	Resident Program Costs	-	666	666
	18,208	Home Requirements	21,894	-	21,894
	202	Interpreting	378	-	378
	94	Carer Initiative	-	-	-
	100	Community Liaison Role	195	-	195
	40,016	Program Costs	49,248	-	49,248
	(2,406)	Client Reimbursements	(1,750)	(1,750)	-
		Consumer Participation	2,758	-	2,758
	<b>57,703</b>	<b>Total Client Costs</b>	<b>74,038</b>	<b>666</b>	<b>74,703</b>
<b>Note 14</b>	<b>Finance Costs</b>				
	1,354	Bank Charges	1,086	395	1,481
	<b>1,354</b>	<b>Total Finance Costs</b>	<b>1,086</b>	<b>395</b>	<b>1,481</b>
<b>Note 15</b>	<b>Fuel/Light/Power</b>				
	7,660	Electricity	9,060	1,199	10,258
	3,176	Gas	2,862	-	2,862
	<b>10,836</b>	<b>Total Fuel/Light/Power</b>	<b>11,922</b>	<b>1,199</b>	<b>13,120</b>
<b>Note 16</b>	<b>Motor Vehicle Expenses</b>				
	213	Car Wash	193	61	254
	17,962	Insurance	19,042	7,771	26,813
	18,662	Petrol	18,977	2,732	21,710

# Financial Statements 2002-2003

## Notes to and Forming Part of the Financial Statement

for the Year Ended 30 June 2003

	2001/2002 \$		Victoria 2002 / 2003 \$	NSW 2002 / 2003 \$	Consolidated 2002 / 2003 \$
<b>Note 16 Cont'd</b>		<b>Motor Vehicle Expenses</b>			
	10,643	Registration	18,576	3,219	21,794
	10,521	Repairs & Maintenance	12,998	842	13,840
	-	Lease Payments	-	14,080	14,080
	878	Excess on Insurance Claims	2,400	-	2,400
	8	Tolls & Parking	11	1,785	1,796
	(9,940)	Staff Reimbursements	(7,543)	(7,543)	
	<b>48,946</b>	<b>Total Motor Vehicle Expenses</b>	<b>64,654</b>	<b>30,490</b>	<b>95,144</b>
<b>Note 17</b>		<b>Office Costs</b>			
	16,774	Office Requirements	17,695	11,051	28,746
	2,826	Computer Supplies and Service	9,006	2,379	11,385
	3,405	Web Site Development	582	85	667
	3,124	Postage	3,283	547	3,831
	11,398	Printing & Photocopying	10,692	4,565	15,257
	40,608	Telephone	39,547	11,331	50,878
	4,472	Internet Expenses	5,686	286	5,972
	<b>82,606</b>	<b>Total Office Costs</b>	<b>86,492</b>	<b>30,244</b>	<b>116,736</b>
<b>Note 18</b>		<b>Occupancy Costs</b>			
	3,585	Insurance	42,086	2,763	44,848
	73,625	Rent	77,138	47,227	124,365
	697	Security	550	-	550
	-	Relocation Expense	-	3,027	3,027
	2,448	Rates	2,234	156	2,390
	<b>80,355</b>	<b>Total Occupancy Costs</b>	<b>122,008</b>	<b>53,173</b>	<b>175,181</b>
<b>Note 19</b>		<b>Property/Equipment/Maintenance</b>			
	10,505	Cleaning	12,738	1,951	14,689
	8,947	Repairs & Maintenance	21,764	1,799	23,563
	<b>19,452</b>	<b>Total Property/Equipment/Maintenance</b>	<b>34,502</b>	<b>3,749</b>	<b>38,252</b>
<b>Note 20</b>		<b>Staff Related Costs</b>			
	4,145	Contractors/Consultants	17,795	7,711	25,505
	183	Koori Artists	-	-	-
	-	Casual Staff	-	-	-
	-	Income Protection Insurance	2,423	-	2,423
	613,541	Staff Fringe Benefits	634,845	68,260	703,105
	495	Management Supervision	825	2,846	3,671
	176	Medical Costs	249	-	249
	2,659	Membership/Subscriptions	3,436	255	3,691
	655	Neami Wide Training	29	14	43
	-	Program Planning & Development	-	-	-

# Notes to and Forming Part of the Financial Statement

for the Year Ended 30 June 2003

2001/2002		Victoria	NSW	Consolidated
\$		2002 / 2003	2002 / 2003	2002 / 2003
		\$	\$	\$
<b>Note 20 Cont'd</b>	<b>Staff Related Costs</b>			
	861 Publications	554	43	597
	1,247 Library	1,196	280	1,475
	11,093 Recruiting Costs	12,429	34,402	46,831
	1,334 Staff Amenities	1,749	772	2,522
	584 Staff Counselling	167	42	209
	27,641 Staff Training & Conferences	23,295	5,270	28,565
	- Conferences	-	-	-
	599 Travelling & Taxi Expenses	2,040	45,194	47,235
	<b>665,213 Total Staff Related Costs</b>	<b>701,032</b>	<b>165,088</b>	<b>866,120</b>
<b>Note 21</b>	<b>Other</b>			
	5,115 Annual General Meeting Expenses	3,162		3,162
	605 Strategic Planning	-		-
	(180) Evaluations	10,795	10,795	
	95,884 Depreciation	77,870	22,478	100,347
	1,968 Functions	2,798	506	3,304
	4,960 Annual Report	5,313		5,313
	2,287 Consumer Christmas Party		2,758	
	- Loss on Disposal of Assets	3,915	5,858	9,774
	2,717 Sundry Expenses	1,266	392	1,659
	<b>113,356 Total Other</b>	<b>107,877</b>	<b>29,234</b>	<b>137,112</b>
<b>Note 22</b>	<b>Salaries</b>			
	- Overtime/Penalties	662	-	662
	22,919 Termination Payments	29,868	714	30,582
	(6) Adjustments/Rounding	-	40	40
	1,063,091 Ordinary	999,651	219,734	1,219,385
	27,477 Casual Staff	34,960	-	34,960
	5,772 Allowances	3,965	14,785	18,749
	19,727 Annual Leave Loading	20,282	195	20,477
	138,415 Superannuation	155,131	21,952	177,084
	30,290 Workcover	27,461	3,168	30,629
	(52,856) Increase in Provision for Annual Leave	20,481	17,987	38,468
	- Increase in Provision for Long Service Leave	42,128	8,070	50,198
	<b>1,254,828 Total Salaries</b>	<b>1,334,589</b>	<b>286,645</b>	<b>1,621,234</b>
<b>Note 23</b>	<b>Program Establishment Costs</b>			
	- Program Establishment Costs	-	44,829	44,829
	- Tenants Establishment Costs	-	177	177
	<b>- Total Program Establishment Costs</b>	<b>-</b>	<b>45,007</b>	<b>45,007</b>

# Financial Statements 2002-2003

## Notes to and Forming Part of the Financial Statement

for the Year Ended 30 June 2003

	2001/2002 \$		Victoria 2002 / 2003 \$	NSW 2002 / 2003 \$	Consolidated 2002 / 2003 \$
<b>Note 24</b>	<b>Special Grants</b>				
	15,278	General Program Costs	6,867	-	6,867
	82	Office Supplies	-	-	-
	655	Artists	6,608	-	6,608
	18,422	Salaries	-	-	-
	96	Telephone	-	-	-
	<b>34,534</b>	<b>Total Special Grants</b>	<b>13,475</b>	<b>-</b>	<b>13,475</b>
<b>Note 25</b>	<b>Cash at Bank and on Hand</b>				
	304,535	Bank 1 - Main Account	393,765	-	393,765
	122,697	NAB Term Deposit	130,869	-	130,869
	1,983	Bank 2 - Group Homes	-	-	-
	555	NAB H.E.F. Account	1,643	-	1,643
	4,012	Fitzroy & Carlton Credit Co-op	6,504	-	6,504
	11,705	DGR Cheque Account	11,921	-	11,921
	1,400	Petty Cash On Hand	1,600	600	2,200
	<b>446,886</b>	<b>Total Cash at Bank and on Hand for Victoria</b>	<b>546,301</b>		
	-	Macquarie Cash Management Account	-	333,157	333,157
	-	NAB Admin Account	-	1,878	1,878
	-	<b>Total Cash At Bank and On Hand for NSW</b>		<b>335,635</b>	<b>881,936</b>
	<b>446,886</b>	<b>Consolidated Cash at Bank and on Hand</b>			<b>881,936</b>
<b>Note 26</b>	<b>Debtors and Accrued Revenue</b>				
	1,981	Accounts Receivable - Group Homes Loans	-	-	-
	40,000	Accounts Receivable - Administration	7,165	-	7,165
	412	Accounts Receivable - Splash	1,236	-	1,236
	<b>42,393</b>	<b>Total Debtors and Accrued Revenue</b>	<b>8,401</b>	<b>-</b>	<b>8,401</b>
<b>Note 27</b>	<b>Deposits</b>				
	-	Suspense	4,034	-	4,034
	4,100	Bonds	4,100	11,238	15,338
	<b>4,100</b>	<b>Total Deposits</b>	<b>8,134</b>	<b>11,238</b>	<b>19,372</b>
<b>Note 28</b>	<b>Furniture, Fittings and Equipment</b>				
	305,423	Victoria	322,913	-	322,913
	-	New South Wales - Illawarra	31,407	-	31,407
	-	New South Wales - South East Sydney	27,323	-	27,323
	-	New South Wales - South West Sydney	67,714	-	67,714
	<b>305,423</b>	<b>Total Furniture, Fittings and Equipment</b>	<b>322,913</b>	<b>126,445</b>	<b>449,358</b>
	(218,736)	Less Accumulated Depreciation	(232,644)	(21,532)	(254,176)
	<b>86,688</b>	<b>Net Furniture, Fittings and Equipment</b>	<b>90,268</b>	<b>104,913</b>	<b>195,181</b>
<b>Note 29</b>	<b>Motor Vehicles</b>				
	325,715	Victoria	420,813	-	420,813
	-	New South Wales - Illawarra	66,094	-	66,094

# Notes to and Forming Part of the Financial Statement

for the Year Ended 30 June 2003

	2001/2002 \$		Victoria 2002 / 2003 \$	NSW 2002 / 2003 \$	Consolidated 2002 / 2003 \$
<b>Note 29 Cont'd</b>	<b>Motor Vehicles</b>				
	-	New South Wales - South East Sydney	65,158		65,158
	-	New South Wales - South West Sydney	108,238		108,238
	<b>325,715</b>	<b>Total Motor Vehicles</b>	<b>420,813</b>	<b>239,490</b>	<b>660,303</b>
	(106,712)	Less Accumulated Depreciation	(84,934)	(946)	(85,880)
	<b>219,003</b>	<b>Net Motor Vehicles</b>	<b>335,879</b>	<b>238,544</b>	<b>574,423</b>
<b>Note 30</b>	<b>Creditors</b>				
	(5,712)	Accounts Payable	18,589	2,958	21,547
	<b>(5,712)</b>	<b>Total Creditors</b>	<b>18,589</b>	<b>2,958</b>	<b>21,547</b>
<b>Note 31</b>	<b>Tax &amp; GST Payable</b>				
	14,517	PAYG Withheld	29,157		29,157
	52,667	Goods & Services Tax	42,287	(574)	41,714
	<b>67,184</b>	<b>Total Tax &amp; GST Payable</b>	<b>71,444</b>	<b>(574)</b>	<b>70,871</b>
<b>Note 32</b>	<b>Accrued Expenses</b>				
	550	Employee Superannuation - HESTA	-		
	9,522	Employer Superannuation - HESTA	-		
	378	Employer Superannuation - Other	-		
	25	Employer Superannuation - Fringe Benefits	-		
	-	Sundry	860		860
	1,984	Sundry Employee	5,897	107	6,004
	<b>12,459</b>	<b>Total Accrued Expenses</b>	<b>6,757</b>	<b>107</b>	<b>6,864</b>
<b>Note 33</b>	<b>Revenue Received In Advance</b>				
	44,133	Recurrent	-		-
	17,541	Youth	-		-
	10,213	Primary Care Partnerships	-		-
	-	Tenants - Establishment Grant	-	201,642	201,642
	-	Capital Works Funding	30,034		
	<b>71,886</b>	<b>Total Revenue Received In Advance</b>	<b>30,034</b>	<b>201,642</b>	<b>231,676</b>
<b>Note 34</b>	<b>Provision For Employee Entitlements</b>				
	90,763	Annual Leave	111,244	17,987	129,231
	10,000	Provision for Self Insurance	50,000	-	50,000
	<b>100,763</b>	<b>Total Provision For Employee Entitlements</b>	<b>161,244</b>	<b>17,987</b>	<b>179,231</b>
<b>Note 35</b>	<b>Other Liabilities</b>				
	1,584	H.E.F. Account Float	2,204		2,204
	27,385	SHDF Ltd - Furniture Fund	27,385		27,385
	<b>28,969</b>	<b>Total Other Liabilities</b>	<b>29,589</b>	<b>-</b>	<b>29,589</b>
<b>Note 36</b>	<b>Provision For Employee Entitlements</b>				
	48,370	Long Service Leave 90,498	8,070	98,568	
	<b>48,370</b>	<b>Total Provision For Employee Entitlements</b>	<b>90,498</b>	<b>8,070</b>	<b>98,568</b>

# Financial Statements 2002-2003 Auditor's Report



## AUDIT REPORT INDEPENDENT AUDITOR'S REPORT TO THE DEPARTMENT OF HUMAN SERVICES

### Scope

We have audited the attached Financial Statements comprising of Annual Financial Indicators Statement and Certificate for the year ended 30 June 2003. The organisation's directors/management are responsible for the preparation and presentation of the financial statements and the information they contain.

The Statements have been prepared for the Department of Human Services to show accountability for the grants received and not for any purpose other than that for which it was prepared. We have conducted an independent audit of the statements in order to express an opinion on them as required by the Department of Human Services.

Our audit has been conducted in accordance with applicable Australian Auditing Standards to provide reasonable assurances as to whether the financial statements are free from any material misstatement. Our procedures included an examination, on a test basis, of evidence supporting the amounts disclosed in the financial statements. These procedures have been undertaken to form an opinion as to whether, in all material aspects, the statements are presented fairly in accordance with the requirements of the Department of Human Services.

The audit opinion expressed in this report has been formed on the above basis.

### Audit Opinion

In our opinion, the attached financial statements, as listed below, of Neami Limited

- (i) present fairly the transactions for the year ending 30/06/2003 of **Neami Limited** as required by the Department of Human Services; and
- (ii) have been extracted from the financial records of **Neami Limited** which have been prepared on the basis of accounting policies consistent with applicable Australian Accounting Standards.

Firm Name BGO ACCOUNTING & BUSINESS SOLUTIONS  
(and seal if applicable)

Signature

A handwritten signature in black ink, appearing to be 'Lindsay Broadway', written over a horizontal line.

Principal name

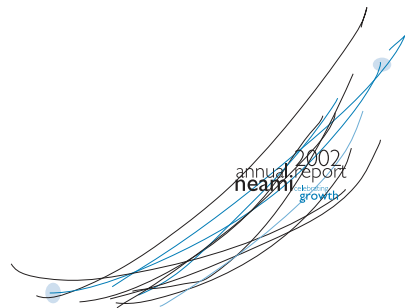
LINDSAY BROADWAY

Principal  
Member of CPA

\_\_\_\_\_

City

MELBOURNE VIC



*"This concept symbolises a more serious Neami, an organisation that has matured. Simply, it communicates growth via lines that curve up as a graph would. The lines also begin and end at two points that represent and link the two states.*

*The landscape orientation gives the report a fresh approach and represents the exciting change in Neami." - Origin of Image*



[www.neami.org.au](http://www.neami.org.au)

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